

मौलाना आज़ाद राष्ट्रीय प्रौद्योगिकी संस्थान भोपाल

Maulana Azad National Institute of Technology Bhopal

(भारत सरकार, शिक्षा मंत्रालय के अधीन राष्ट्रीय महत्व का संस्थान)

(An Institution of National Importance under MoE, Govt. of India)



ई-निविदा दस्तावेज़

E-TENDER DOCUMENT

सामग्री/वस्तु का नाम

Name of the Goods/Item

**COMPREHENSIVE ANNUAL MAINTENANCE
CONTRACT OF LIFTs FOR LHC AND LRC BUILDINGS
AT MANIT BHOPAL**

Website: www.manit.ac.in

Fax No: 0755-2670562

Email Address: info@manit.ac.in

Telephone No: 0755-4051000, 0755-4052000

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मौलाना आज़ाद राष्ट्रीय प्रौद्योगिकी संस्थान भोपाल 462003	
Maulana Azad National Institute of Technology Bhopal- 462 003	
(भारत सरकार, शिक्षा मंत्रालय के अधीन राष्ट्रीय महत्व का संस्थान) (An Institution of National Importance under Ministry of Education, Govt. of India)	
No./संख्या MANIT/EM/2026/78	Date/दिनांक: 03/03/2026
NOTICE INVITING e-TENDER/ ई-निविदा आमंत्रण सूचना	
Subject/विषय	COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF LIFTs FOR LHC AND LRC BUILDINGS AT MANIT BHOPAL
<p>Maulana Azad National Institute of Technology (MANIT) is one of the leading institutions of national importance in the area of technical education, established with the objective of developing a “Centre of Excellence” in the central region. It aims at becoming a multi-disciplinary Centre for technical education by strengthening both teaching and research activities besides contributing to the needs of rural community, society and industry at large.</p> <p>Institute is fully funded by Ministry of Education, Government of India and is governed as per provisions made under the National Institute of Technology, Science Education and Research Act 2007. (NITSER Act 2007).</p> <p>E-Tenders in (two bid system) are invited for COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF LIFTs FOR LHC AND LRC BUILDINGS AT MANIT BHOPAL The eligible Bidders/ reputed firms in appropriate class with adequate experience, registered with various Central / State Government Department such as CPWD, MES, Railways, MPPWD, PHE, Municipal Corporation etc. may log on Institute website www.manit.ac.in for further details. Tender Document can only be downloaded after registration of bidder on the website https://eprocure.gov.in/eprocure/app.</p> <p>Last date of receipt of complete tender document is 24/03/2026 up to 03:00 PM. The Director of the Institute reserves the right to accept or reject any or the entire tender in full or in part without assigning any reason whatsoever.</p> <p>मौलाना आज़ाद राष्ट्रीय प्रौद्योगिकी संस्थान (MANIT) तकनीकी शिक्षा के क्षेत्र में राष्ट्रीय महत्व के अग्रणी संस्थानों में से एक है, जिसकी स्थापना मध्य क्षेत्र में "उत्कृष्टता केंद्र" विकसित करने के उद्देश्य से की गई है। इसका उद्देश्य ग्रामीण समुदाय, समाज और उद्योग की जरूरतों को पूरा करने के अलावा शिक्षण और अनुसंधान गतिविधियों को मज़बूत करके तकनीकी शिक्षा के लिए एक बहु-विषयक केंद्र बनना है।</p> <p>संस्थान पूर्णतः शिक्षा मंत्रालय, भारत सरकार द्वारा वित्त पोषित है और राष्ट्रीय प्रौद्योगिकी, विज्ञान शिक्षा एवं अनुसंधान संस्थान अधिनियम 2007 (एनआईटीएसईआर अधिनियम 2007) के तहत किए गए प्रावधानों के अनुसार शासित है।</p> <p>मैनिट भोपाल में स्थापित विभिन्न भवनों के लिए लिफ्ट के व्यापक वार्षिक रखरखाव अनुबंध के लिए (दो बोली प्रणाली) में ई-निविदाएं आमंत्रित की जाती हैं। पात्र बोलीदाता/उचित श्रेणी में पर्याप्त अनुभव के साथ प्रतिष्ठित फर्म, विभिन्न केंद्रीय/राज्य सरकार के विभागों जैसे सीपीडब्ल्यूडी, एमईएस, रेलवे, एमपीपीडब्ल्यूडी, पीएचई, नगर निगम आदि के साथ पंजीकृत, अधिक जानकारी के लिए संस्थान की वेबसाइट www.manit.ac.in पर लॉग इन कर सकते हैं। निविदा दस्तावेज केवल बोलीदाता द्वारा वेबसाइट https://eprocure.gov.in/eprocure/app पर पंजीकरण के बाद ही डाउनलोड किया जा सकता है।</p> <p>संपूर्ण निविदा दस्तावेज प्राप्त करने की अंतिम तिथि 24/03/2026 को प्रातः 03:00 अपरान्ह बजे तक है। संस्थान के निदेशक को बिना कोई कारण बताए किसी भी निविदा को पूर्णतः या आंशिक रूप से स्वीकार या अस्वीकार करने का अधिकार है।</p>	
दिनांक/Date 03/03/2026	कुलसचिव/Registrar

मौलाना आज़ाद राष्ट्रीय प्रौद्योगिकी संस्थान भोपाल 462003 Maulana Azad National Institute of Technology Bhopal- 462 003 (भारत सरकार, शिक्षा मंत्रालय के अधीन राष्ट्रीय महत्व का संस्थान) (An Institution of National Importance under Ministry of Education, Govt. of India)	
e-Tender No & Date/ ई-निविदा संख्या एवं दिनांक	No./ संख्या MANIT/EM/2026/78 Date/ दिनांक: 03/03/2026
Scope of Tender/ निविदा का दायरा	COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF LIFTs FOR LHC AND LRC BUILDINGS AT MANIT BHOPAL
Location of Work/ कार्य का स्थान	MANIT- Bhopal & its premises. / एमएएनआईटी-भोपाल एवं इसके परिसर।
Tender Document/ निविदा दस्तावेज़	Tender document can only be obtained free of cost after registration of bidder on the website: https://eprocure.gov.in/eprocure/app . निविदा दस्तावेज़ केवल बोलीदाता द्वारा वेबसाइट: https://eprocure.gov.in/eprocure/app पर पंजीकरण के बाद ही निःशुल्क प्राप्त किया जा सकता है।
Estimated Cost of Tender/ निविदा की अनुमानित लागत	15,55,830.00 (Fifteen lakh fifty-five thousand eight hundred thirty rupees and zero paise only.) पंद्रह लाख पचपन हजार आठ सौ तीस रुपये और शून्य पैसे मात्र।
Earnest Money Deposit (EMD) बयाना राशि जमा (ईएमडी)	47,000.00 (Forty-Seven Thousand) by way of RTGS/NEFT or bank deposition only. केवल 47,000.00 (सैंतालीस हजार) रुपये आरटीजीएस/एनईएफटी या बैंक जमा के माध्यम से ही जमा किए जा सकते हैं।
Performance Guarantee/ प्रदर्शन की गारंटी	10% of Work Order Value /कार्य आदेश मूल्य का 10%
Tender Validity period/ निविदा वैधता अवधि	120 days/120 दिन
Maintenance Period/ रखरखाव अवधि	3 (Three) years/3 (तीन) वर्ष
Date and Place & Time of Pre-bid meeting बोली-पूर्व बैठक की तिथि, स्थान और समय	O/o Electrical Maintenance Section, MANIT Bhopal 10/03/2026 at 03:00 PM विद्युत रखरखाव अनुभाग कार्यालय, मैनिट भोपाल 10/03/2026 अपराह्न 03:00 बजे
Last Date & Time of Submission of Tender निविदा प्रस्तुत करने की अंतिम तिथि एवं समय	24/03/2026 at 03:00 PM / 24/03/2026 अपराह्न 03:00 बजे
Date & Time of Opening of Technical Bids तकनीकी बोलियाँ खोलने की तिथि और समय	25/03/2026 at 03:00 PM / 25/03/2026 अपराह्न 03:00 बजे
Date & Time of Opening of Price Bids मूल्य बोलियाँ खोलने की तिथि और समय	Shall be informed after evaluation of Technical bid through website https://eprocure.gov.in/eprocure/app तकनीकी बोली के मूल्यांकन के बाद वेबसाइट https://eprocure.gov.in/eprocure/app के माध्यम से सूचित किया जाएगा।
Details of Contact Persons for Technical Query	
Shri Abhishek Prasad Junior Engineer (E) 0755-4051070 abhishek.prasad3010@gmail.com	Shri Shubhansh Chaurasia Junior Engineer (E) 0755-4051070 shubhansh44@gmail.com

CHAPTER I	
INSTRUCTIONS TO BIDDERS	
1	<p>Introduction:</p> <p>a Lifts have been installed in different locations of premises at Maulana Azad National Institute of Technology, Bhopal. The details quantity (Bill of Quantity) of all the Lifts is as under: The quantities as stated in Annexure-3 are subject to change.</p>
2	<p>COMPREHENSIVE CONTRACT</p> <p>a The term ‘Comprehensive Annual Maintenance Contract’ (CAMC) shall include cost on account of all repair and maintenance of all the lifts, replacement of spare parts / mechanical parts thereof, oiling, chemical washing/ cleaning, greasing (general servicing), replacement of rope and replacement control unit, replacement of ARD services or all the parts of lift drive unit including replacement of motors, drive, door drive, speakers, etc., including lift license renewal, responsibility and cost of the Contractor. In brief, the department shall not bear any cost for anything whatsoever after the lifts have been handed over to the Contractor for maintenance Except only Batteries, Fans, lights & Fees of Lift License renewal.</p>
3	<p>GENERAL INSTRUCTIONS FOR MAINTNENCE/SERVICE:</p> <p>a The contractor shall keep the required spares as in stock for immediate repairs, adequate materials and will replenish the same from time to time as per requirement for Comprehensive Annual maintenance. The contractor will supply, repair / replace all the spare parts during the currency of the contract as mentioned in the scope of work and as per guidelines of CPWD Manuals</p> <p>b The contractor will attend to the complaints and breakdowns promptly as and when require</p> <p>c The contractor should have all requisite service facilities at their work centers for carrying out such works and a contact Mobile number for attending to urgent repairs even after office hours.</p> <p>d The contractor will make arrangement for all necessary tools and equipment’s for carrying out the above service contract</p> <p>e The spare parts supplied/replaced by the contractor should be brand new /original one and from the reputed manufacturers / sources to ensure satisfactory performance. Used /repaired spare parts will not be accepted. Before using any spare, the same should be approved by the Associate Dean (EM) Electrical Maintenance Section, MANIT, and Bhopal. The contractor will ensure that the repairs carried out do not require same repairs again within a reasonable time</p> <p>f Contractor should produce Service report and break down report to Engineer in-charge every month</p> <p>g The technicians deputed for the job shall be skilled and have sufficient experience.</p> <p>h All parts like SMPS, Drive unit, Control unit etc., repaired / replaced shall have performance guarantee for at least 12 months.</p>
4	<p>NO DAMAGE TO INSTALLATIONS & ADJACENT LAND:</p> <p>a Contractor shall ensure that during the progress of the work no damage shall occur to installations/equipment due to any reason, if so happens, contractor shall have to Repair/replace the same at his own risk and cost. The decision of Client shall be final and binding on the contractor in this case.</p>
5	<p>SAFETY PRACTICE:</p> <p>a Contractor shall positively observe all safety measures required to be undertaken for safety of persons, laborers, and properties at work site/plant premises/residential premises/public places</p>
6	<p>INSURANCE & LIABILITIES:</p> <p>a The contractor agrees to and does hereby accept full and exclusive liability for the compliance with all obligations imposed and further agrees to defend, indemnify and hold clients harmless for any liability or penalty which may be imposed by the central, state or local authority also from all claims, suits or proceedings that may be brought</p>

		<p>against the clients arising under growing out of or by reason of the work provided for by this contract whether brought by employees of the contract or by third parties or any central government, state government or local authority for the following Act (s) and liability (s).</p> <ul style="list-style-type: none"> • Employees State Insurance & EPF Act. • Workmen compensation & employers liability insurance. • Any other insurance required under law or regulations. • Accident or injury to workmen.
7	CONTRACTOR'S LIABILITY:	
	a	The Contractor shall completely indemnify and hold harmless the Client and its employees against any liability, claims, losses or damages sustained by it or them by reason of any breach of contract, wrongful act or negligence by the Contractor or any of its employees engaged in the provision of providing the required services. The Contractor shall not Sub-Contract, transfer or assign the contract or any other part thereof to any other Contractor during the currency of the Contract. In the event of the contractor contravening this condition, Client shall be entitled to place the contract elsewhere on the contractor's risk and cost and the contractor shall be liable for any loss or damage, which the Client may sustain in consequence or arising out of such replacing of the contract.
	b	The damage caused, if any, either to the equipment's (Lifts) or to any other property of the MANIT through negligence or otherwise by the Contractor or his employees, shall be the responsibility of the Contractor. The financial or any other loss suffered by the MANIT on this account shall be made good by the Contractor and decision of the Client in this context shall be binding on the Contractor.
8	Submission of Tender:	
	a	The copies of the bid document shall be signed by owner or an authorized person with rubber stamp.
	b	The person signing the tender form or any other documents on behalf of the bidder shall be deemed to warrant that he has authority to bind the bidder. If it subsequently comes to light that the person so signed had no authority to do so, the purchaser may without prejudice to any other civil & criminal remedies cancel the tender and hold the bidder liable for all costs, charges and damages.
	c	The bidder is expected to examine all instructions, Forms, Terms & Conditions and Specifications in the tender document and to furnish with its bid all documents or information as required in tender document through e-tendering website i.e. https://eprocure.gov.in/eprocure/app & www.manit.ac.in . No documents shall be submitted in hard copy (s).
	d	The bidder is instructed to give their online offer through two bid systems for this tender. i.e. Technical Bid and Price Bid.
	e	The Technical bid cover shall include/ certain all technical details & technical specifications, and also the commercial documents as mentioned in tender document for the supplies to be made and the services to be rendered EXCLUDING ANY PRICE DETAILS THEREOF.
	f	The Price bid cover shall certain only prices of the equipment offered for supply and the charges for the services to be rendered.
	g	Tenders received in open covers/ letters/ fax/ email will not be considered.
	h	Complete & concise bids (Technical & Price) must be uploaded on the website https://eprocure.gov.in/eprocure/app within the stipulated time frame of the tender.
	i	The Institute may, at its discretion, extend the deadline for the submission of bids by amending the tender documents, in which case all rights and obligations of the Institute and bidders previously subject to the deadline shall thereafter be subject to the deadline as extended. The prospective bidders are advised to remain in touch with website for any update in respect of their tender.
9	Technical Bid Submission:	
	Bidder should submit following documents sequentially duly signed along with technical bid:	
	a	ANNEXURE-1 & 2 duly filled & signed.
	b	ANNEXURE-3 duly signed and accepted.

	c	ANNEXURE-5 undertaking for participation.
	d	Copy of Certificate of Registration of Company/ Firm/ Agency.
	e	Copy of valid A-class electrical contractor certificate
	f	Copy of valid GST Number and Income Tax PAN.
	g	Proof of RTGS/ NEFT/ Bank deposition slip of Rs. 47,000.00 (Rs. Forty Seven Thousand Only) towards Earnest Money Deposit.
	h	ESI:- The Bidder should enclose copy of the registration certificate. Also provide a copy of latest remittance made by your firm/ company.
	i	EPF:- The Bidder should enclose copy of the registration certificate. Also provide a copy of latest remittance made by your firm/ company.
	j	Copies of Work Order/ Work Completion Certificate from any Central/State government organizations, PSU's, Universities, Hospitals and Government research Institutes or other government organizations or Public Listed Companies in India during the last 3 years ending 31 st March, 2025.
	k	ANNEXURE-6 Authorization Certificate from Original Equipment Manufacturer (M/S Johnson lifts and elevators Pvt ltd) of the lifts
	l	Copy of Profit & Loss Account / Chartered Accountant Certificate of last three years for assessing turnover.
10	Price Bid Submission:	
	a	The bidder would have to quote the prices for the total scope of work in the ANNEXURE-4 . Partial quote are liable to be rejected.
	b	The bidder shall take into account all costs including unloading at the location of purchaser, cartage etc. for giving delivery of material at site(s) before quoting the rates. In this regard no claim what so ever shall be entertained.
	c	The bidders are advised not to indicate any separate discount. Discount, if any, should be merged with the quoted unit prices. Discount of any type, indicated separately, will not be taken into account for evaluation purpose. However, in the event of such an offer, without considering discount, is found to be the lowest, the purchaser shall avail such discount at the time of award of contract.
	d	The price quoted in price bid shall be firm but subject to change in rate of applicable taxes if any.
	e	No extra payment shall be paid on account of any discrepancy in nomenclature of items. The bidder shall seek clarifications if any before submitting the tender.
	f	No representation for the enhancement of the price of the accepted tender or alteration of the terms and conditions will be entertained till supplies are completed to the designated location.
11	Opening of Technical & Price Bid:	
	a	The Technical Bid of tenders will be opened as per schedule mentioned at Important Information at a Glance sheet .
	b	The Price bid of only technically qualified bidders will be opened on the stipulated due date. The date & time for opening of Price Bid shall be intimated to the technically qualified bidders through website https://eprocure.gov.in/eprocure/app & www.manit.ac.in or telephonically or email, after the evaluation of Technical Bid.
12	Withdrawal & re-submission:	
	a	The bidder, after submitting the tender, is permitted to withdraw and re-submission as per laid down the procedure given on Government CPPP up to the date and time of the tender through on-line only. Any such request received after prescribed date and time of receipt of tender will not be considered. No bid shall be withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity. Withdrawal of bid during this period will result in forfeiture of the bidder's EMD and imposition of other sanctions.
13	Evaluation of Bids:	
	a	If there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of the purchaser there is an obvious

		misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected.
	b	If there is an error in a total corresponding to the addition or subtraction of sub totals, the subtotals shall prevail and the total shall be corrected.
	c	If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.
	d	To assist in the examination, evaluation, comparison of the bids and qualification of the bidders, the purchaser may, at its discretion, ask any Bidder for a clarification of its bid. Any clarification submitted by a bidder in respect to its Bid and that is not in response to a request by the purchaser shall not be considered. The purchaser's request for clarification and the response shall be in writing only.
	e	If a bidder does not provide clarifications of its bid by the date and time set in the purchaser's request for clarification, its bid may be rejected.
	f	The purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to supply order, without thereby incurring any liability to bidders. In case of annulment, all bids submitted and specifically bid document, EMD deposits shall be promptly returned to the bidders.
	g	The purchaser shall compare the evaluated prices of all substantially responsive bids to determine the lowest evaluated bid for a particular location. The comparison shall be on the basis of landed cost at individual destination.
	h	At the time the contract is awarded, the purchaser may increase the quantity of Equipment without any change in the unit prices or other terms & conditions of the bid and the bidding documents subject to the acceptance of bidder in writing for the same.
	i	The purchaser have right to verify the particulars furnished by the bidder independently.
14	Validity of Tender:	
	a	The Time given in "IMPORTANT INFORMATION AT A GLANCE" the Terms and financial details submitted in the bid shall be treated as firm during the Tender Validity period.
	b	In exceptional circumstances, prior to the expiry of the bid validity period, the purchaser may request bidders to extend the period of validity of their bids. The request and the responses shall be made in writing.
15	Causes of rejection of Tender:	
	a	The bidder must be a single company; consortium will not be allowed.
	b	While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected.
	c	If any bidder stipulates any condition of his own, such conditional tender is liable to be rejected.
16	Forfeit of Earnest Money Deposit:	
	a	If any bidder withdraws his tender before the period of 90 days from the date opening of Technical Bid or makes any modifications in the terms and the conditions of the tender which are not acceptable to the purchaser, then the purchaser shall, without prejudice to any other rights or remedy, be at liberty to forfeit the EMD.
	b	The EMD will also be forfeited in following cases: <ul style="list-style-type: none"> i. If the bidder fails to accept the order based on his offer (bid) and within the prescribed time. ii. If the bidder fails to supply the Equipment with specifications as mentioned in Annexure –3 iii. If the bidder delays supply beyond a reasonable time resulting in disruption of project. iv. Bidder for any reason whatsoever withdraws the tender after it is accepted or become unable or fails to execute the orders within stipulated delivery period. v. Submission of misleading/contradictory/false statement or information and fabricated/invalid documents is detected before or after the issue of order to execute the supplies.

	c	<p>The EMD amount shall be remitted through RTGS/NEFT/ Bank deposition into Institute bank account as under:</p> <table border="1"> <tr> <td>Account Name: Director MANIT Bhopal</td> </tr> <tr> <td>Bank Name: State Bank of India</td> </tr> <tr> <td>Bank A/c No.: 10020150107</td> </tr> <tr> <td>Bank IFS Code: SBIN0001608</td> </tr> </table> <p>The bidder is instructed to submit the RTGS/ NEFT/ Bank deposition slip in along with Technical Bid to prove the transfer of payment to the purchaser's Account. The offers without EMD from the bidders shall be rejected.</p>	Account Name: Director MANIT Bhopal	Bank Name: State Bank of India	Bank A/c No.: 10020150107	Bank IFS Code: SBIN0001608
Account Name: Director MANIT Bhopal						
Bank Name: State Bank of India						
Bank A/c No.: 10020150107						
Bank IFS Code: SBIN0001608						
17	Notification of Award:					
	a	Prior to the expiry of the period of bid validity, the purchaser shall notify the successful bidder, in writing, that its bid has been accepted. The notification letter shall specify the sum that the purchaser will pay to the bidder in consideration of the supply of equipment, installation, testing & commissioning in MANIT Campus.				
18	Performance Guarantee:					
	a	The Bidder shall, within Fifteen (15) days of the issuing of work order, provide a performance security for the due performance of the Contract in the equivalent to amount given in the" IMPORTANT INFORMATION INFORMATION AT A GLANCE " with validity up to ninety (90) days beyond the completion of Annual Maintenance Contract Period i.e. given in the" IMPORTANT INFORMATION AT A GLANCE ".				
	b	The performance security shall be in the Form of unconditional Bank Guarantee; the format of Bank Guarantee will be provided by the purchaser. However, it can be submitted in form of DD/FDR of any scheduled Bank in favor of " Director MANIT Bhopal ".				
	c	The PBG/DD/ FDR will be released after successful completion of Defect Liability.				
	d	The Bank Guarantee for Performance Security are to be provided by the Contractor, which should be issued either: (i) By a Public Sector Bank located in India, or (ii) A scheduled Indian Bank having paid up capital (net of any accumulated losses) of Rs. 1,000 million or above.				
19	Terms of Payment:					
	a	A Price schedule shall be annexed to the Articles of Agreement according to which all payments shall be made to the contractors by the client for the CAMC services.				
	b	Quarterly payments shall be made to the Contractor, after rendering satisfactory services. The Contractor shall raise invoice at the end of each quarter, and the Client shall make all endeavor to make payments within 45 days from the date of the receipt of the invoice to the Contractor if every things in order				
	c	The charges shall be valid for a period of THREE years. No price escalation shall be entertained by the Client during the period				
	d	All payments shall be mad in Indian currency by means of Account payee Cheque/RTGS/NEFT. The Contractor submits their Bank account details with invoice.				
	e	No payment shall be made in advance nor any loan from any bank of financial institution recommended on the basis of the order of award of work.				

20	COMPENSATION FOR DELAY (LIQUIDATED DAMAGES):																																										
a	<p>The complaint raised by the Client, it must be attended by the Contractor within 24 Hours (in Working Days). In case there is repair work occurs in the Lift, it is defined as follows:</p> <p>i) Minor Repairing Work: In case the CONTRACTOR fails to complete the minor repair work of the Lift within the stipulated period, as defined by the Client, unless such failure is due to Force Majeure or due to Clients' defaults, the CONTRACTOR shall pay to the CLIENTS, by way of</p> <table border="1" data-bbox="392 461 1337 875"> <thead> <tr> <th>S. No</th> <th>Period</th> <th>Penalty</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>Below 1 day</td> <td>No Penalty</td> <td></td> </tr> <tr> <td>02</td> <td>2 to 3 consecutive days in a plant</td> <td>@ 10% of respective monthly bill</td> <td></td> </tr> <tr> <td>03</td> <td>4 to 5 consecutive days in a plant</td> <td>@ 15% of respective monthly bill</td> <td></td> </tr> <tr> <td>04</td> <td>5 to 7 consecutive days in a plant</td> <td>@ 25% of respective monthly bill</td> <td></td> </tr> <tr> <td>05</td> <td>8 to 15 consecutive days in a plant</td> <td>@ 50% of respective monthly bill</td> <td></td> </tr> <tr> <td>06</td> <td>More than 15 days</td> <td>@100% of respective monthly bill</td> <td></td> </tr> </tbody> </table> <p>ii) Major repair work:- If the contractor fails to complete the major repair work (like rewinding/ replacement of motor, replacement of rope, repair replacement of sleeves gears, replacement of ARD etc.) of the lift within the stipulated period and due to which the lift remains not in operational, the contractor shall pay to the customers as compensation for delay (as follows of non- operational days of the lift) and not as penalty:-</p> <table border="1" data-bbox="392 1133 1337 1375"> <thead> <tr> <th>S. No</th> <th>Period</th> <th>Penalty</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>Below 10 Days</td> <td>No Penalty</td> <td></td> </tr> <tr> <td>02</td> <td>More than 10 days</td> <td>@ 0.5% Per day of respective monthly bill</td> <td></td> </tr> </tbody> </table>			S. No	Period	Penalty	Remarks	01	Below 1 day	No Penalty		02	2 to 3 consecutive days in a plant	@ 10% of respective monthly bill		03	4 to 5 consecutive days in a plant	@ 15% of respective monthly bill		04	5 to 7 consecutive days in a plant	@ 25% of respective monthly bill		05	8 to 15 consecutive days in a plant	@ 50% of respective monthly bill		06	More than 15 days	@100% of respective monthly bill		S. No	Period	Penalty	Remarks	01	Below 10 Days	No Penalty		02	More than 10 days	@ 0.5% Per day of respective monthly bill	
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b	All sums payable by way of compensations under any of the conditions shall be considered as reasonable compensation without reference to the actual loss or damages, which shall have been sustained and shall be recovered from the Bills preferred by the Contractor																																										
21	COMPLIANCE WITH LABOUR LAWS																																										
a	The contractor, at his own expenses, shall ensure the compliance with all applicable and governing industrial and labor laws and other laws, rules and regulations and BYLAWS of both Central & State Govt. and all other local authorities. The contractor shall keep the clients harmless and indemnified in respect there of																																										
22	JURISDICTION OF COURT																																										
a	This Contract is governed by the laws of Republic of India and shall be subject to the exclusive jurisdiction of the courts in Bhopal.																																										
23	MONTHLY, HALF YEARLY & ANNUAL SERVICING:																																										
a	Contractor has to carry out monthly, quarterly, semi-Annual and Annual as per guideline of OEM manual & as per schedule. In addition to it they have to attend the break down when required																																										
b	The cost of spares, tools, tackles, consumables, transportation to sites is included in the service rates and shall not be paid separately																																										

c	The maintenance / servicing shall be planned in consultation with the Client. The work shall be carried out as per the best engineering practices and to the satisfaction of Client.
Monthly Service	
d	Ride each elevator and observe performance, leveling, floor stops, door opening and closing operation and noise.
e	Test safety edges, photo eyes, detectors, door open buttons, and alarm bell
f	Check for proper car and hall button operation and all indicator illuminations and lantern operation
g	Clean and inspect machine, controller, selector, motor, motor, motor generator/SCR and governor.
h	Clean and inspect car top, operating switches, door operator and controls, car door hangers, jibs, detectors and/or photo eyes and safety edges. Lubricate and adjust door operator and door accessory equipment
i	Clean and inspect hoist way door hangers, interlocks, linkage, pick up assembly, Door gibs, non –vision wing and hoist way switches.
j	Clean and inspect governor tension sheave, car and counterweight buffers, compensating sheave assembly. Clean pit and check safety plank and travel cable loops.
k	Clean Machine rooms, check commutators and brushes, clean and adjust controller and selector contacts and relays.
l	Check car and hall fixture lamps, leveling and floor stops, alarm bell and emergency stop, inspect travel cable.
m	Checking and operation of all moving parts
n	Checking the ARD & other parts related to ARD like Battery, ARD Control Board etc.
o	Checking Drive Units & Motor.
p	Checking control unit & Emergency Batteries.
q	Checking of overload indication device.
r	Lubrication of Guide.
s	Checking rope, emergency lighting, fans, speakers, alarm etc.
t	Checking operation of the Door opening / closing & Floor leveling & overload indication device.
u	Lubrication of Guide.
v	Left out any maintenance services.
Quarterly Service	
a	Inspect rope shackles, car and counterweight guides, TM and slow down Switches, adjust and lubricate as required. Check emergency light.
b	Check and adjust brake. Inspect and lubricate pivot pins
c	Clean and adjust controller and selector components including contacts, relay and timers. Check transformer and rectifiers. Vacuum or brush all controller and selector parts.
d	Check out complete safety circuit
e	Check selector cables and/or tapes. Lubricate selector drive worm. Inspect selector drive.
f	Clean, inspect and lubricate governor linkage.
g	Inspect, rotate and equalize hoist cables. Inspect cable shackles and fastening.
h	Check adjustment of roller/slide car and counterweight guides. Check Bearings/liners and fastenings
i	Inspect TM, slow down, leveling and/or limit switches.
j	Clean and inspect all car and hoist way door contacts and interlocks.
k	Check door closing force. Check car and hoist way hangar rollers and adjust up thrusts
l	Inspector door operator bearings and cams.

	m	Clean and inspect governor tail sheave, compensating sheaves, compensation ropes and hitches and/or compensating chains, guides and hitches.
	n	Clean and inspect car and counterweight buffers. Check buffer oil level and operation
	Half yearly service report	
	a	Check control and main line fuses, voltage readings, motor and motor generator wire connections, over loads, armature clearance and brake cores.
	b	Check motor overload devices, resistor and resistor connections.
	c	Check car safety Mechanism and governor rope hitch.
	Yearly maintenance service and report	
	a	Drop brake shoes, clean, lubricate and adjust. Flush and replace worm gear oil
	b	Check all controller and selector terminals. Check and clean all fuse holders.
	c	Check car frame, overhead, car and counterweight sheaves, sills and pits
	d	Annual lubrication of motor, motor generator and machine bearings, deflector, compound and compensating sheaves and governor tension sheave bearings. Check all fastenings and motor oil ABD greasing.
	e	Annual car safety test. Clean, inspect and lubricate governor and safety mechanism. Check buffer oil level.
	f	Adjust motor control and perform logic systems operation check
	g	Clean hoist way and hoist way equipment including guide rails, counter weights, hoist way door hangars, interlocks, closers, headers and related devices. Check all fastenings on guide rails, brackets and entrances.
	h	Lift Machine room doors with lockable arrangement.
	i	Lift Machine room Ventilator Properly
	j	Check the 3 Phase main cables/wires
	k	Check the single phase main supply cables
	l	Check 8 gauge main earth connected to our earth bar.
	m	Check the lift room lighting arrangements
	n	Check the lift well lightings
	o	Check travelling cables and damaged or loose binding.
	p	Check all cabin fixing bolts and nuts.
	q	Check all the landing doors properly functioning.
	r	Check the limit switches functioning.
24	REPAIRING OF LIFTS	
	a	In general, all repairs should be carried out at the respective places of complaint only. Wherever repair is not feasible at the site of complaint or it requires additional facilities from other sources (e.g. motor rewinding etc.) faulty unit will be handed over to the contractor / its representative against acknowledgement as per prevailing procedures of the MANIT Bhopal. Contractor will carry out necessary repairs on the faulty unit and fix the unit back in its original place in operating condition under the intimation of Client or his authorized representative.
25	ATTENDING OF BREAKDOWN	
	a	Any breakdown call given by the Client's representatives shall be attended to within same day by the Lift Engineer / Lift Technician. In case contractor's Lift Engineer fails to attend the call within the stipulated / specific time limit or fails to carry out the job of maintenance like replacement of spares etc. due to any reasons whatsoever, the said job shall be got done through other agency at the discretion of Client at the sole risk and cost of the contractor and the amount shall be deducted from contractor's bill. Decision of the Client shall be final and binding in this regard.

26	PROFORMA FOR MONTHLY / QUARTERLY/ANNUAL MAINTENANCE	
	a	A general proforma for periodic daily, monthly, quarterly, semi-Annual and Annual is attached. The contractor will carry out the work as per proforma for necessary records & payment. The contractor will undertake any other service as may be required for effective performance of the cooling appliances without any extra cost except for provisions in the contract.
27	Periodic Inspection of the Lifts by Chief Electrical Inspector Government	
	a	The contractor shall provide technical person during the periodical inspection of lifts by the Electrical Inspector and if any compliance is given by the Electrical Inspector to rectify any defect, the contractor shall rectify the same within one month (whatever material/part is related to this CAMC) and report to the customer.
	b	All correspondence to the Electrical Inspector regarding periodic inspection of lifts shall be done by MANIT Bhopal and MANIT Bhopal will pay all charges for the inspection.
28	Pre bid Meeting	
	a	It is proposed to conduct a Pre - Bid meeting on scheduled time date and place given in the “ IMPORTANT INFORMATION AT A GLANCE ”. The purpose of the meeting is to clarify our requirements and to answer the questions of the prospective bidders on technical bid and commercial terms and conditions of this tender. In View of above, prospective bidders are advised to submit their doubts/ questions/ clarifications, if any, through Mail, (Mail Ids given for contact persons in (“ IMPORTANT INFORMATION AT A GLANCE ”)) before the date of Pre bid meeting. Further, on the date of the meeting, the questions should be given in writing. Any modification of the bidding documents which may become necessary as a result of the Pre bid meeting shall be made known to all the prospective bidders by the Selection Committee through a notification of amendment in the website of the MANIT Bhopal. No clarifications will be entertained beyond the date of pre bid meeting. No extension of time will be given for submission of tender on any account, beyond the last date for submission of tender.
29	Time Limit of CAMC	
	a	The Time period of CAMC of Lift given in the “ IMPORTANT INFORMATION AT A GLANCE ”, after the successful completion of CAMC period, the contract can be further extended for one more year after mutual agreement of both the party’s i.e. successful bidder and the client.

CHAPTER-II	
ELIGIBILITY & QUALIFICATION CRITERIA	
1	The bidder should be a Company/Partnership firm/ Proprietary firm/ Agency with registered office in India and operation from at least 03 (Three Years) as on 31/03/2025.
2	The bidder should be registered with Government department such CPWD/ MES/ MPPWD/ Railways, PHE, Municipal Corporation, Housing Board, Development Authorities and reputed firms having experience of successfully completed work of similar nature during the last 03 years ending last day of the month previous to the one in which application are invited.
3	The average financial turnover during the last three consecutive financial years should be at least 30% of the Bid value and should have positive net worth. Relevant supporting document like Profit & Loss Account / CA Certification must be submitted.
4	The EMD as given on Important Information at a Glance shall be remitted through RTGS/NEFT/ Bank deposition into Institute bank account.
5	The bidder must have Income Tax PAN and GST Number. Copy of the same shall be attached.
6	The bidder should have experience in successfully execution/ executing work of similar nature during last 03 (three) years of any Central / State Government Organizations, PSU's, Government Research Institutes or Public Listed Companies in India. (Bidder must submit copy of PO/Work Completion Certificate from the Client in following manner. 1. One similar work costing not less than 6.70 Lakh or 2. Two similar work costing not less than 5.0 Lakh or 3. Three similar work costing not less than 3.35 Lakh.
7	The bidder must have valid A class electrical license.
8	ESI:- The Bidder should enclose copy of the registration certificate. Also provide a copy of latest remittance made by your firm/ company.
10	EPF:- The Bidder should enclose copy of the registration certificate. Also provide a copy of latest remittance made by your firm/ company.
11	The bidder should be OEM or authorized dealer / distributor / system integrator of Lifts.
12	The bidder should have a clean track record, i.e. The Bidder should not have been black listed by any Government / Govt. Under taking companies in India at any point of time.
13	The bidders who have refused to execute any work order issued by MANIT in the past are disqualified from participating in this tender.
14	No bidder is allowed to sub-contract any part of the work to any firm/party.

CHAPTER-III	
GENERAL CONDITIONS OF CONTRACT	
1	<p>Abbreviations & Acronyms:</p> <p>a Abbreviations & Acronyms and Definitions used in this tender document shall be in accordance with GFR 2017 and Manual for procurement of Goods 2017.</p>
2	<p>Language of Bids:</p> <p>a The bids prepared by the bidder and documents relating to the bids exchanged by the bidder and the Purchaser, shall be written in the English language only. Moreover, the printed literature/Technical details may be furnished in English/ Hindi.</p>
3	<p>Standards of Performance:</p> <p>a The bidder shall perform the Services and carry out its obligations under the contract with due diligence, efficiency and economy, in accordance with generally accepted techniques and practices used in the industry and with professional engineering and consulting standards recognized by international professional bodies and shall observe sound management, engineering practices. It shall employ prudent technical and engineering practices. It shall employ advanced technology and safe and effective equipment, machinery, material and methods. The bidder shall always act, in respect of any matter relating to this contract, as faithful advisors to the client and shall, at all times, support and safeguard the client's legitimate interests in any dealings with third Parties.</p>
4	<p>Force Majeure:</p> <p>a Termination of contract: This Contract may be terminated forthwith by either party by giving Two months written notice to the other if:</p> <ol style="list-style-type: none"> 1. The other party is in material breach of its obligations under this Agreement and, in the case of such breaches capable of being remedied, fails to remedy that breach within thirty days of receiving notice of such breach; <p style="text-align: center;">OR</p> <p>The Contract may be terminated forthwith by the MANIT Bhopal by giving written notice to the Contractor, if:</p> <ol style="list-style-type: none"> 2. In case of breach of any of terms and conditions of the Contract by the Contractor, the Competent Authority of the MANIT Bhopal shall have the right to cancel the Contract and nothing will be payable by the MANIT Bhopal and in that event and the security deposit in the form of performance Bank Guarantee shall be forfeited and encased. If the Contractor does not provide the required services satisfactorily as per the requirements of the Client or / and as per the Bill of Quantities / Schedule of Requirements If the Contractor goes bankrupt and becomes insolvent 3. The contract may be terminated before the expiry of contract period owing to deficiency in service or substandard quality of the service provided by the successful bidding Company / Firm /Successful bidder. Further, MANIT Bhopal reserves the right to terminate contract at any time by giving two months (60 days) notice to the successful bidder.
5	<p>Code of Ethics:</p> <p>a The purchaser as well as the Bidder shall observe the highest standard of ethics including laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988", during the Supply & Installation or execution of such contracts. If the bidders are found in bid pooling or against law against fraud and corruption, then their firms may be blacklisted.</p>
6	<p>Address for communication:</p> <p>a All the communication with respect to the tender shall be addressed to: The Executive Engineer (Electrical), Electrical Maintenance Section, Maulana Azad National Institute of Technology, Bhopal- 462 003</p>
7	<p>Jurisdiction:</p> <p>a In the event of any dispute the legal matter shall be subjected to the jurisdiction of Bhopal court only.</p>

**BIDDER INFORMATION
FORM**

		Name of Agency→	
		Registered Complete Address→	
Year of Establishment→			
Type of Agency→ Company / Partnership Firm/ /Proprietary Firm/			
Name of Owner / Authorized Person→			
Contract No with e-mail ID→			
Details of Statutory compliances and its valid Numbers:			
SN	Particular	Number	Validly
1.	Bidder's Registration/ Gumasta License →		
2.	Income Tax PAN →		
3.	GST Number→		
4	ESI Certificate		
5	EPF certificate		
6	A class Electrical license		

Details of Bank Account:

Beneficiary Name			
Bank Name		Branch	
Account Number		IFSC	

DECLARATION

It is certified that the information furnished in this form is complete and correct to the best of our knowledge & belief.

Signature of authorized Person and Seal

		ANNEXURE- 2	
PRIMARY COMMERCIAL COMPLIANCE STATEMENT			
Ref:	Tender Document No: MANIT/EM/2026/78		Date: 03/03/2026
SN	Institute Requirement as per tender document	Compliance Yes/ No	Deviation if any
1	Copy of Certificate of Registration of Company/ Firm/ Agency		
2	Copy of valid PAN and GST No:		
3	Copy of valid A Class Electrical Contractor Registration Certificate		
4	EMD of Rs 47,000.00 (Rs. Forty-Seven Thousand Only)		
5	ESI Certificate		
6	EPF Certificate		
7	Valid A class electrical license		
8	Undertaking for participation ANNEXURE-5		
9	Authorization Certificate from Original Equipment Manufacturer (M/S Johnson lifts and elevators Pvt ltd) for components ANNEXURE-6		
10	Annexure - 7		

Details of all ongoing & completed contracts during the last Three years as per eligibility & qualification criteria in Chapter II. (Copies of Purchase order / Work Completion Certificate must be attached)					
SN	Name of the organization with address	Period of Contract		Nature of Work	Value of Contract
		From	To		
1					
2					
3					
4					

Details of financial Turnover during last three years (Please attach copy of P&L Accounts/ CA Certificate)		
Financial Year	Amount (in Lakhs)	Remarks, if any
2024-25		
2023-24		
2022-23		

Seal & Signature of Bidder

BOQ

S. No.	Building where lift is Installed	Lift S. No.	Description	Make	Qty.	UOM
1	Lecture Hall Complex	L-S8299	13 Passenger lift (G+1)	Johnson Lifts and Escalators Pvt Ltd	1	Each
2	Lecture Hall Complex	L-S8300	13 Passenger lift (G+1)	Johnson Lifts and Escalators Pvt Ltd	1	Each
3	Lecture Hall Complex	L-S8301	13 Passenger lift (G+1)	Johnson Lifts and Escalators Pvt Ltd	1	Each
4	Lecture Hall Complex	L-S8302	13 Passenger lift (G+1)	Johnson Lifts and Escalators Pvt Ltd	1	Each
5	LRC Building	L-T2947	13 Passenger lift (G+2)	Johnson Lifts and Escalators Pvt Ltd	1	Each

FORMAT FOR SUBMISSION OF PRICE BID

From,

To,

The Director

MANIT, Bhopal - 462003

Sub: Price Bid with reference to Tender Document No.: MANIT/EM/2026/78

Date: 03/03/2026

S. No.	Building where lift is Installed	Lift S. No.	Description	Make	Qty.	UOM	AMC Price per Month	Price for 36 Months (For Three Years)	GST as Applicable	Total Price for 36 Months
	1	2	3	4	5	6	7	8 = 7 X 36	9	10 = 8+9
1	Lecture Hall Complex	L-S8299	13 Passenger lift (G+1)	Johnson Lifts and Escalators Pvt Ltd	1	Each				
2	Lecture Hall Complex	L-S8300	13 Passenger lift (G+1)	Johnson Lifts and Escalators Pvt Ltd	1	Each				
3	Lecture Hall Complex	L-S8301	13 Passenger lift (G+1)	Johnson Lifts and Escalators Pvt Ltd	1	Each				
4	Lecture Hall Complex	L-S8302	13 Passenger lift (G+1)	Johnson Lifts and Escalators Pvt Ltd	1	Each				
5	LRC Building	L-T2947	13 Passenger lift (G+2)	Johnson Lifts and Escalators Pvt Ltd	1	Each				
Net offered price Rs.										
Net offered price in words: -										
The followings things are confirmed and undertaken by us that:										
a. The total price quoted above are inclusive of basic price, statutory duty & taxes, Transportation, Incidental services (including Insurance, Loading/ unloading, Packing & Forwarding charges, Installation etc.) at site.										

b. Offer price shall be valid for a period of 120 days from the date of opening of technical bid of this tender	
c. We agree with the terms and conditions specified in “Instructions to Bidders” and if selected, CAMC would be made in compliance.	
	Signature of Authorized Bidder with proper rubber stamp Name: Designation: Mobile No:

		ANNEXURE- 5
	(Undertaking from Bidder on their official stationery)	
To,		
The Director		
Maulana Azad National Institute of Technology		
Bhopal- 462 003		

Sub:	Undertaking participation in the tender No: MANIT/EM/2026/78	Date: 03/03/2026
------	--	------------------

Dear Sir,

HAVING EXAMINED AND PERUSED THE FOLLOWING DOCUMENTS	
a	Notice Inviting Tender
b	Instruction to Bidders Chapter-I,II and III
c	Primary Commercial Compliance Statement (Annexure– 2)
d	Bill of Quantity of COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF LIFTs FOR LHC AND LRC BUILDINGS AT MANIT BHOPAL (Annexure-3)
e	Price Bid (Annexure– 4) Duly seal & sign
f	Annexure– 5 Duly seal & sign
g	OEM Authorization Certificate ANNEXURE-6
h	ANNEXURE-7

I/Wedo hereby submit the above tender in prescribed formats duly completed in all respects in accordance with the conditions applicable. If this tender is accepted, I/We agree to abide by and fulfill all the terms and conditions in the tender documents.

I/We hereby distinctly and expressly declare and acknowledge that before the submission of this tender, I/We have carefully followed the instructions and I/We have understood the existing system of supply at the location of purchaser including the scope and nature of duties expected from the bidder.

I/We distinctly agree that I/We would hereafter make no claim or demand upon the purchaser based upon or arising out of any alleged misunderstanding or misconceptions or mistake on my/our part of the said stipulations, restrictions and conditions.

I/ We declare that our unit has never made any default in supplying the **COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF LIFTs FOR LHC AND LRC BUILDINGS AT MANIT BHOPAL** to Government / Semi Government/ Central or State Public Sector Enterprise(s) in terms of quality and financial agreed supply conditions.

I/We fully understand the terms and conditions in the tender documents.

I/We understood that the purchaser is not bound to accept any proposal that it may receive without assigning any reason.

Date:	
	Authorized Signatory

AUTHORIZATION LETTER FROM ORIGINAL EQUIPMENT

MANUFACTURER

No:

Date:

To,

**The Director,
MANIT Bhopal**

Ref: Tender Document No: MANIT/EM/2026/78

Date: 03/03/2026

Dear Sir,

We _____ are established and reputable manufacturers of lifts, our manufactured lift No.....,are/ is installed in your premises, we hereby-authorized M/s _____ (Name and address of Agent)to submit a bid, and sign the contract with you for the CAMC for three years for the above lifts against the tender.

Yours Faithfully,

Name of the (manufacturer)

Note: This letter of authority should be on the letterhead of the manufacturer and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.

Letter Head

To,

**Director,
MANIT Bhopal**

Sub: - COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF LIFTs FOR LHC AND LRC BUILDINGS AT MANIT BHOPAL

Ref: Tender No. MANIT/EM/2026/78

Date: 03/03/2026

I/We have read and examined the notice inviting tender, Chapter 1,Chapter 2, Chapter 3, Annexure 1,2,3,4,5, Specification Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in the tender, schedule of quantities and in accordance in all respect with the specifications, designs, drawing and instructions in writing referred to in the tender.

I/We agree to keep the tender open for 120 days from the due date of its opening in case of single bid system 120 days .from the date of opening of technical bid in case tenders are invited on 2 /3 bid/ system for specialized work and not to make any modification in its terms and conditions.

A sum of Rs.1,95,265.00/- is hereby forwarded in cash/receipt treasury challan/deposit at call receipt of a scheduled bank/fixed deposit receipt of scheduled bank/demand draft of a scheduled bank/bank guarantee issued by a scheduled bank as earnest money.

A copy of earnest money in receipt treasury challan/deposit at call receipt of a scheduled bank/fixed deposit receipt of scheduled bank/demand draft of a scheduled bank/bank guarantee issued by a scheduled bank is scanned and uploaded (strike out as the case may be). If I/We, fail to furnish the prescribed performance guarantee within prescribed period, I/We agree that the said President of India or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We fail to commence work as specified, I/ We agree that President of India or the successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said performance guarantee absolutely. The said performance Guarantee shall be a guarantee to execute all the works referred to in the tender documents upon the Terms and conditions contained.

Further I/We agree that in case of forfeiture of Earnest Money or Performance Guarantee as aforesaid. True shall be debarred for participation in the re-tendering process of the work.

I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back-to-back basis. Further that, if such a violation comes to the notice of Department, then I/We shall be debarred for tendering in MANIT Bhopal in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee.

I/We hereby declare that I/We shall treat the tender documents drawing and other records connected with the work as secret/ confidential documents and shall not communicate information/ derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated:

Signature of Contractor:

Witness:

Postal Address:

Occupation:

ACCEPTANCE:

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the Director, MANIT for a sum of Rs.

..... (in words) Rupees

.....

The letters referred to below shall form part of this contract Agreement:-

- i.*
- ii.*
- iii.*

For & on behalf of the Director,

Signatures:

Dated:

Designation:

CONTRACT AGREEMENT

CONTRACT AGREEMENT NO. / Dated:

THIS AGREEMENT is made on between The Director, Maulana Azad National Institute of Technology Bhopal –462003. (Hereinafter referred to as “Client” which expression shall include his successors and assigns), and whose principal place of office is at Maulana Azad National Institute of Technology, Near Kali Mata Mandir Link Road No 3, Bhopal 462003 of the One Part, AND M/s.....having its registered office at..... (Hereinafter referred to as “the Contractor”) which expression shall unless excluded by or repugnant to the context be deemed to include his successors, heirs, executors, administrators, representatives and assigns) of the other part for Comprehensive Annual Maintenance Contract (CAMC) of Lifts of Client’s premises.

- I. WHEREAS the Client invited bids through open tender, vide Notice Inviting Tender datedforselection of agency for CAMC of its Lifts” under Tender No.AND WHEREAS the Contractor submitted his bid vide..... in accordance with the bid documents and represented therein that it fulfills all the requirements and has resources and competence to provide requisite services to the Client
- II. AND WHEREAS the Client has selected M/s.....as the successful bidder (“the Contractor”) pursuant to the bidding process and negotiation of contract prices, awarded the Work Order (WO) No., to the Contractor on for a total sum of [Rupees Only].
- III. AND WHEREAS the Client desires that the CAMC services (as defined in the Bidding Document) be provided, performed, executed and completed by the Contractor, and wishes to appoint the Contractor for providing requisite services to the Client.
- IV. AND WHEREAS the Contractor acknowledges that the Client shall enter into contracts with other contractors / parties for the CAMC services for its office in cases the Contractor falls into breach of the terms and conditions as stipulated in the Tender Document and shall waive its claim whatsoever in this regard.
- V. AND WHEREAS the terms and conditions of this Contract have been fully negotiated between the Client and the Contractor as parties of competent capacity and equal standing.
- VI. AND WHEREAS the Contractor has fully read, understood and shall abide by all the terms and conditions as stipulated in the Tender Documents for providing CAMC services for Client’s office, failing which the Contract is liable to be terminated at any time, without assigning any reasons by the Client.
- VII. The Client and the Contractor agree as follows:
 1. In this Agreement (including the recitals) capitalized words and expressions shall have the same meanings as are respectively assigned to them in the Contract documents referred to.
 2. The following documents shall be deemed to form and be read and construed as part of this Agreement. This Agreement shall prevail over all other Contract documents.
 - i. The work order (WO) issued by the Client.
 - ii. The complete Bid, as submitted by the Contractor.
 - iii. The Addenda, if any, issued by the Client.

- iv. Any other documents forming part of this Contract Agreement till date.
(Performance Bank Guarantee, Bank Guarantee)
- v. Charges – Schedule annexed to this Article of Agreement
- vi. Supplementary Agreements executed from time to time.

- 3. Any changes/modifications/amendments required to be incorporated in the Contract Agreement at a later stage shall be discussed and mutually agreed by both the parties and such supplementary agreements shall be binding on both the parties and shall form the part of this contract agreement.
- 4. This Contract shall be governed by and construed in accordance with the laws of India. Each Party hereby submits to the jurisdiction as set out in the Dispute Resolution Procedure in the Conditions of Contract.

VIII. IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed in accordance with the laws of India on the day, month and year indicated above.

Signed on behalf of the Contractor

Signed by Executive Engineer (E)
Behalf of Director, MANIT, Bhopal

(Authorized Signatory)

(Authorized Signatory)

REPORTING FORMAT FOR MONTHLY SERVICE OF LIFTS

Name:

DATE:

- 1. MAKE ----- CAPACITY. -----
- 2. MODEL NO. & SERIAL NO:
- 3. DRIVE MAKE/MODEL & SR.NO. _____
- 4. LOCATION:

JOBS TO BE ATTENDED (Tick if done)

- Clean and inspect machine, controller, selector, motor, motor generator/SCR and governor.
- Clean and inspect car top, operating switches, door operator and controls, car door hangers, jibs, detectors and/or photo eyes and safety edges. Lubricate and adjust door operator and door accessory equipment.
- Clean and inspect hoist way door hangers, interlocks, linkage, pick up assembly, Door gibs, non-vision wing and hoist way switches.
- Clean and inspect governor tension sheave, car and counterweight buffers, compensating sheave assembly.
- Clean pit and check safety plank and travel cable loops.
- Clean Machine rooms, check commutators and brushes, clean and adjust controller and selector contacts and relays. Check car and hall fixture lamps, levelling and floor stops, alarm bell and emergency stop, inspect travel cable.
- Checking and operation of all moving parts.
- Checking the ARD& other parts related to ARD like Battery, ARD Control Board etc.
- Checking Drive Units & Motor.
- Checking control unit& Emergency Batteries.
- Checking of overload indication device.
- Lubrication of Guide.
- Checking of rope, emergency lighting, fans, speakers, alarm etc.
- Checking operation of the Door opening / closing& Floor leveling & over load indication device.
- Lubrication of Guide.
- Left out any maintenance services.
- Customer Remarks

History

Previously Service date Report No Brief service details

- 1.
- 2.
- 3.

Name & Signature of Technician

Client’s representative name & Signature

REPORTING FORMAT FOR QUARTERLY SERVICE OF LIFTS

Lift Name: DATE:

1. MAKE ----- CAPACITY. -----
2. MODEL NO. & SERIAL NO:
3. DRIVE MAKE/MODEL & SR. NO. _____
4. LOCATION:

JOBS TO BE ATTENDED (Tick if done)

- Inspect rope shackles, car and counter weight guides, TM and slow down Switches, adjust and lubricate as required. Check emergency light.
- Check and adjust brake. Inspect and lubricate pivot pins.
- Clean and adjust controller and selector components including contacts, relay and timers. Check transformer and rectifiers. Vacuum or brush all controller and selector parts.
- Check out complete safety circuit.
- Check selector cables and/or tapes. Lubricate selector drive worm. Inspect selector drive.
- Clean, inspect and lubricate governor linkage.
- Inspect, rotate and equalize hoist cables. Inspect cable shackles and fastening
- Check adjustment of roller/slide car and counter weight guides. Check Bearings/liners and fastenings.
- Inspect TM, slow down, levelling and/or limit switches
- Clean and inspect all car and hoist way door contacts and interlocks.
- Check door closing force. Check car and hoist way hangar rollers and adjust up thrusts.
- Inspect door operator bearings and cams.
- Clean and inspect governor tail sheave, compensating sheaves, compensation ropes and hitches and/or compensating chains, guides and hitches.
- Clean and inspect car and counter weight buffers. Check buffer oil level and operation.
- Left out any maintenance services.
- Customer remarks

History

Previously Service date Report No Brief service details

- 1.
- 2.
- 3.

Name & Signature of Technician

Client's representative name & Signature

REPORTING FORMAT FOR SEMI ANNUAL SERVICE OF LIFTS

Lift Name:

DATE:

1. MAKE ----- CAPACITY. -----
2. MODEL NO. & SERIAL NO:
3. DRIVE MAKE/MODEL & SR. NO. _____
4. LOCATION:

JOBS TO BE ATTENDED (Tick if done)

- Check control and main line fuses, voltage readings, motor and motor generator wire connections, over loads, armature clearance and brake cores.
- Check motor overload devices, resistor and resistor connections.
- Check car safety Mechanism and governor rope hitch.
- Left out any maintenance services.
- Customer remarks

History

Previously Service date Report No Brief service details

- 1.
- 2.
- 3.

Name & Signature of Technician

Client's representative name & Signature

REPORTING FORMAT FOR ANNUAL SERVICE OF LIFTS

Lift Name:

DATE:

1. MAKE ----- CAPACITY. -----
2. MODEL NO. & SERIAL NO:
3. DRIVE MAKE/MODEL & SR. NO. _____
4. LOCATION:

JOBS TO BE ATTENDED (Tick if done)

- Drop brake shoes, clean, lubricate and adjust. Flush and replace worm gear oil.
- Check all controller and selector terminals. Check and clean all fuse holders.
- Check car frame, overhead, car and counter weight sheaves, sills and pits.
- Annual lubrication of motor, motor generator and machine bearings, deflector, compound and compensating sheaves and governor tension sheave bearings. Check all fastenings and motor oil ABD greasing.
- Annual car safety test. Clean, inspect and lubricate governor and safety mechanism. Check buffer oil level.
- Adjust motor control and perform logic systems operation check.
- Clean hoist way and hoist way equipment including guide rails, counter weights, hoist way door hangars, interlocks, closers, headers and related devices.
- Lift Machine room doors with lockable arrangement.
- Lift Machine room Ventilator Properly
- Check the 3 Phase main cables/wires
- Check the single phase main supply cables
- Check 8 gauge main earth connected to our earth bar.
- Check the lift room lighting arrangements.
- Check the lift well lightings
- Check travelling cables and damaged or loose binding
- Check all cabin fixing bolts and nuts.
- Check all the landing doors properly functioning
- Check the limit switches functioning.
- Check all fastenings on guide rails, brackets and entrances.
- Left out any maintenance services.
- Customer remarks

History

Previously Service date Report No Brief service details

- 1.
- 2.
- 3.

Name & Signature of Technician

Client's representative name & Signature